



Software to Improve  
Healthcare Efficiency

## Document Manager PRODUCT BRIEF

# Healthcare standards require hospitals to assemble and deliver electronic patient records quickly and securely

Today, healthcare standards demand the prompt availability and total security of electronic patient records. But assembling and managing comprehensive patient records from numerous departments and systems can be a time-consuming, inefficient and potentially insecure process.

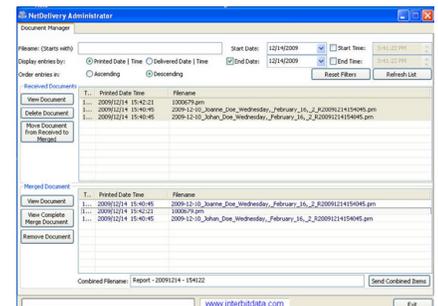
With Document Manager from Interbit Data, you can quickly and easily assemble various records into a single encrypted electronic file and deliver it securely to anyone entitled to access.

Document Manager operates via an easy-to-use viewer, giving you total control over document assembly, formatting and distribution. You can control how a document is assembled, even adding a cover page and table of contents for longer documents. The system also allows you to set up rules for automatic document assembly and routing so that time-consuming tasks like patient discharge instructions are a breeze.

## Meeting your patients' information requests

Hospitals must supply patients with an electronic version of their medical records in a timely manner upon the patients' request.

With Document Manager, reports and documents can be encrypted and stored on removable storage devices. Even though they are easily accessible from workstations when requested, the files remain secure on the server. Patients' medical records can also be uploaded to the [MyMedicalRecords.com](http://MyMedicalRecords.com) patient portal as part of the Document Manager product.



Document Manager Viewer simplifies document assembly and allows multiple delivery options.





## SOLUTION BENEFITS

- Ensure secure electronic delivery of medical records and discharge instructions
- Patient engagement and education available in [collaboration with UbiCare](#)
- Conserve staff resources previously wasted on finding, collating and delivering separate documents
- Shorten the learning curve with our easy-to-use viewer that gives clear options for document assembly and delivery methods
- Save time and reduce errors with automatic selection and assembly of requested documents
- Simplify document delivery with multiple options including fax, e-mail, secure web delivery and removable storage
- Allow authenticated users to access, consolidate and deliver files from any workstation
- Eliminate the waste and security risks of printed documents
- Satisfy security requirements with document encryption and audit trails; all files remain on the server and behind your firewall

To find out more about how Document Manager can streamline document delivery while delivering on security, efficiency and ease of use, visit our website or contact Interbit Data today.

## ABOUT INTERBIT DATA, INC.

Founded in 1997 and named three years in a row to the Inc. 5000 list of America's fastest growing companies, Interbit Data helps healthcare organizations deliver better, more consistent patient care with secure, reliable and cost-effective software solutions that improve operational efficiency. The company's information distribution products deliver information securely over the Internet in multiple formats—such as fax, print, e-mail, encrypted file or HL7 message format—and integrate easily into physicians' practice EMRs. Interbit Data's business continuance products give healthcare providers continuous access to patient data in the event of a network or system outage. Interbit Data products are used by more than 750 customers worldwide.

Patients must be given medical records and discharge instructions electronically if requested. The encrypted .pdf format available through Document Manager allows you to e-mail records, give them to patients on a portable USB drive, or post them on MMR's secure patient portal.